

# Diversified Business Resources, Inc.

## APPLICATION TO ENTER INTO A FINANCIAL SERVICES AGREEMENT WITH DIVERSIFIED BUSINESS RESOURCES, INC.

### BUSINESS INFORMATION

BUSINESS NAME \_\_\_\_\_ ESTABLISHED \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ FAX \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

IF DOING BUSINESS IN MORE THAN ONE PLACE, LIST ADDITIONAL ADDRESSES \_\_\_\_\_

WHAT IS YOUR PRINCIPAL BUSINESS ACTIVITY \_\_\_\_\_

ARE THE MAJORITY OF YOUR CUSTOMERS LARGE OR SMALL COMPANIES \_\_\_\_\_

WHAT WERE YOUR TOTAL SALES LAST YEAR \$ \_\_\_\_\_ AVERAGE MONTHLY SALES NOW \$ \_\_\_\_\_

ANY LOANS OR LIENS ON YOUR BUSINESS ASSETS YES \_\_\_ NO \_\_\_ IF YES, TOTAL AMOUNT \$ \_\_\_\_\_

### COMPANY INFORMATION

CIRCLE TYPE OF BUSINESS: CORPORATION LLC PARTNERSHIP SOLE PROPRIETORSHIP

STATE OF FORMATION \_\_\_\_\_ PLEASE PROVIDE ORGANIZING DOCUMENTS (ARTICLES, ETC)

IF D.B.A. WHAT COUNTY FBN STATEMENT FILED \_\_\_\_\_

IF A PARTNERSHIP, WHERE HAS PARTNERSHIP AGREEMENT BEEN FILED \_\_\_\_\_

### OWNER AND OFFICER INFORMATION

PRESIDENT,  
CEO, OWNER  
PARTNER OR  
MANAGING  
MEMBER

NAME \_\_\_\_\_ % OWNED \_\_\_\_\_ DL # \_\_\_\_\_ ST \_\_\_\_\_

EMAIL \_\_\_\_\_ CELL \_\_\_\_\_ DOB \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ SS NO. \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ RENT \_\_\_\_\_ OWN \_\_\_\_\_

SECRETARY,  
OTHER  
PARTNER,  
MEMBER OR  
SHAREHOLDER

NAME \_\_\_\_\_ % OWNED \_\_\_\_\_ DL # \_\_\_\_\_ ST \_\_\_\_\_

EMAIL \_\_\_\_\_ CELL \_\_\_\_\_ DOB \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ SS NO. \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ RENT \_\_\_\_\_ OWN \_\_\_\_\_

# Diversified Business Resources, Inc.

OTHER  
PARTNER  
MEMBER OR  
SHAREHOLDER

NAME \_\_\_\_\_ % OWNED \_\_\_\_\_ DL # \_\_\_\_\_ ST \_\_\_\_\_  
EMAIL \_\_\_\_\_ CELL \_\_\_\_\_ DOB \_\_\_\_\_  
HOME ADDRESS \_\_\_\_\_ SS NO. \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ RENT \_\_\_\_\_ OWN \_\_\_\_\_

**PLEASE PROVIDE DRIVER'S LICENSE COPIES FOR EACH OWNER**

## TAX INFORMATION

FED. I.D. NO. \_\_\_\_\_ STATE I.D. NO. \_\_\_\_\_ NUMBER OF EMPLOYEES \_\_\_\_\_  
ARE ANY STATE OR FEDERAL TAXES PAST DUE: YES \_\_\_ NO \_\_\_ IF YES, HAS LIEN BEEN FILED \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_ IRS AGENT \_\_\_\_\_ PHONE \_\_\_\_\_  
STATE \$ \_\_\_\_\_ AGENT \_\_\_\_\_ PHONE \_\_\_\_\_

**PLEASE PROVIDE COPIES OF THE MOST RECENT TAX FEDERAL RETURN  
AND ANY LIEN NOTICES OR FILINGS**

## BUSINESS FINANCIAL REPORTS

WHAT FINANCIAL REPORTS DOES THE COMPANY CREATE MONTHLY \_\_\_\_\_ PROFIT & LOSS \_\_\_\_\_ INCOME STATEMENT  
\_\_\_\_\_ BALANCE SHEET \_\_\_\_\_ ACCOUNTS PAYABLE REPORT \_\_\_\_\_ ACCOUNTS RECEIVABLE REPORT

**PLEASE PROVIDE THE MOST RECENT COPIES OF EACH AVAILABLE FINANCIAL REPORT  
AND BANK STATEMENTS FOR THE LAST 3 MONTHS**

## ACCOUNTANT, ATTORNEY AND INSURANCE INFORMATION

ACCOUNTANT \_\_\_\_\_ PHONE \_\_\_\_\_  
STREET ADDRESS, CITY, STATE, ZIP \_\_\_\_\_  
ATTORNEY \_\_\_\_\_ PHONE \_\_\_\_\_  
STREET ADDRESS, CITY, STATE, ZIP \_\_\_\_\_  
INSURANCE AGENT \_\_\_\_\_ PHONE \_\_\_\_\_  
STREET ADDRESS, CITY, STATE, ZIP \_\_\_\_\_

## BUSINESS BANKING INFORMATION

NAME OF BANK \_\_\_\_\_ HOW LONG WITH BANK \_\_\_\_\_  
STREET ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
ACCOUNT NO. \_\_\_\_\_ ROUTING NO. \_\_\_\_\_

# Diversified Business Resources, Inc.

## BUSINESS LOANS

BUSINESS LOAN - NAME OF FINANCIAL INSTITUTION \_\_\_\_\_ TERM \_\_\_\_\_

STREET ADDRESS, CITY, STATE, ZIP \_\_\_\_\_

TYPE & AMOUNT OF LOAN \_\_\_\_\_ TYPE OF COLLATERAL \_\_\_\_\_

## PARTNER BANKING INFORMATION

PERSONAL ACCOUNT OF \_\_\_\_\_ PRESIDENT \_\_\_\_\_ SR. PARTNER \_\_\_\_\_ MANAGING MEMBER \_\_\_\_\_ INDIVIDUAL OWNER

NAME OF BANK \_\_\_\_\_

STREET ADDRESS, CITY, STATE, ZIP \_\_\_\_\_

\_\_\_\_\_ CHECKING ACCOUNT \_\_\_\_\_ SAVINGS ACCOUNT \_\_\_\_\_ INVESTMENT ACCOUNT

## FINANCIAL SERVICES INFORMATION

FINANCIAL SERVICES NEEDED: \_\_\_\_\_ ACCOUNTS RECEIVABLE FUNDING (FACTORING); \_\_\_\_\_ PURCHASE ORDER FUNDING;  
\_\_\_\_\_ LINE OF CREDIT FUNDING: \_\_\_\_\_ SHORT TERM LOAN: \_\_\_\_\_ LETTER OF CREDIT FUNDING; \_\_\_\_\_ EQUIPMENT LEASING;  
\_\_\_\_\_ OTHER SERVICES \_\_\_\_\_

## ACCOUNTS RECEIVABLE INFORMATION

AMOUNT MONTHLY A/R NOW OPEN \_\_\_\_\_ HOW MUCH PER MONTH WOULD YOU LIKE TO FACTOR \_\_\_\_\_

CUSTOMER NAME(S) \_\_\_\_\_

HAVE YOU FACTORED BEFORE \_\_\_\_\_ WHO WAS THAT WITH \_\_\_\_\_

**PLEASE PROVIDE COPIES OF INVOICES YOU WISH TO FACTOR**

AVERAGE MONTHLY SALES VOLUME \_\_\_\_\_ APPROX. NO. OF ACCOUNTS \_\_\_\_\_

ARE YOUR RECEIVABLES PLEDGED AS COLLATERAL? \_\_\_\_\_ YES \_\_\_\_\_ NO IF YES, WITH WHOM \_\_\_\_\_

ANY OTHER COMMERCIAL LOANS OR LEASES OUTSTANDING? YES \_\_\_\_\_ NO \_\_\_\_\_ AMOUNT \_\_\_\_\_

NAME OF LENDER AND WHAT IS PLEDGED \_\_\_\_\_

## PURCHASE ORDER INFORMATION

HOW MANY POs DO YOU HAVE NOW \_\_\_\_\_ WHAT IS THE TOTAL VALUE OF YOUR CURRENT POs \$ \_\_\_\_\_

HOW MUCH PO FUNDING DO YOU CURRENTLY NEED \$ \_\_\_\_\_ TOTAL SALES LAST YEAR \$ \_\_\_\_\_

WHEN IS DELIVERY SCHEDULED \_\_\_\_\_ WHAT ARE THE PAYMENT TERMS \_\_\_\_\_

WHAT IS THE AVERAGE GROSS PROFIT MARGIN FOR YOUR PRODUCTS \_\_\_\_\_

**PLEASE PROVIDE COPIES OF CURRENT PURCHASE ORDERS**

# Diversified Business Resources, Inc.

## LETTER OF CREDIT INFORMATION

DESCRIPTION OF PRODUCTS \_\_\_\_\_

SOURCE OF MANUFACTURING \_\_\_\_\_

QUANTITY AND DOLLAR AMOUNT OF PRODUCTS BEING ORDERED \_\_\_\_\_

TIME OF MANUFACTURE \_\_\_\_\_ TIME AND METHOD OF DELIVERY \_\_\_\_\_

HOW ARE YOUR PRODUCTS SOLD \_\_\_\_\_

DO YOU HAVE EXISTING PURCHASE ORDERS \_\_\_\_\_

**PLEASE GIVE US A BRIEF EXPLANATION OF YOUR CURRENT BUSINESS SITUATION AND YOUR FINANCIAL NEEDS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPLICATION SERVES AS EXPRESS PERMISSION FROM THE UNDERSIGNED FOR RELEASE OF ALL INFORMATION PROVIDED FOR THE PURPOSE OF CREDIT EVALUATION AND A CREDIT WORTHINESS INVESTIGATION BY DIVERSIFIED BUSINESS RESOURCES, INC. (DBR). THE INFORMATION CONTAINED ON THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF OUR INFORMATION AND BELIEF. THE UNDERSIGNED CONSENT TO DBR'S USE OF CONSUMER CREDIT REPORTS TO FURTHER EVALUATE THE CREDIT WORTHINESS OF THE UNDERSIGNED AS OWNER(S) AND/OR GUARANTOR(S) IN CONNECTION WITH POSSIBLE ACCOUNTS RECEIVABLE PURCHASES BY DBR. THE UNDERSIGNED AUTHORIZES DBR TO REVIEW AND RELY UPON CONSUMER CREDIT REPORTS ON THE UNDERSIGNED FROM TIME TO TIME IN CONNECTION WITH THE EXTENSION OR CONTINUATION OF ACCOUNTS RECEIVABLE PURCHASE TRANSACTIONS. THE UNDERSIGNED KNOWINGLY CONSENT TO THE COPYING, DISTRIBUTION AND USE OF SUCH CONSUMER CREDIT REPORTS IN A MANNER THAT IS CONSISTENT WITH THE FEDERAL FAIR CREDIT REPORTING ACT AS CONTAINED IN 15 U.S.C @1681 ET SEQ. A COPY OF THIS APPLICATION SHALL HAVE THE SAME EFFECT AS AN ORIGINAL.

**SIGNATURES OF ALL COMPANY OFFICERS ARE REQUIRED.**

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

## AUTHORIZATION TO CHECK CREDIT AND PERSONAL GUARANTEE

The preceding information is for the purpose of obtaining credit and is warranted to be true. The undersigned hereby authorize DBR to investigate all business and personal references and customary credit information sources including consumer credit reporting repositories regarding credit and financial responsibility for the purpose of obtaining credit and for periodic review for the purpose of maintaining a credit relationship. The undersigned certify that this request is for the extension of credit for business purposes only and not for the extension of credit for personal, family or household purposes. Funding other than accounts receivable factoring will be provided by Diversified Capital Resources, LLC, which is a licensed lender under California law.

# Diversified Business Resources, Inc.

In consideration of DBR's purchase of accounts receivable and/or coordinating other forms of funding for merchandise sold and/or services performed by the company submitting this application (hereinafter "Company"), when funding is provided the undersigned jointly and severally agree that they will Guarantee payment whether now existing or hereafter arising in accordance with the terms of agreements entered into between Company and DBR for funds advanced and fees incurred as a result of DBR's advance of funds on Company's behalf.

The obligations created hereunder are independent of the obligations of Company to DBR and a separate action or actions may be brought and prosecuted against the undersigned Guarantors whether action is brought against the clients and/or accounts receivable of Company for which DBR advances funds or whether Company is joined in any such action or actions. The undersigned Guarantors waive all right to require DBR to proceed against the clients and/or accounts receivable of Company or to proceed against or exhaust any of Company's security or collateral which may be held by DBR or to pursue any other remedy whatsoever. The undersigned hereby waive all rights regarding priority of actions under Section 2845 of the Civil Code of the State of California. The undersigned authorize DBR to make such inquiries as are reasonable and/or necessary to obtain credit information regarding the Company and the undersigned including through consumer credit reports.

The undersigned acknowledge that by signing this Application and Guaranty, no funding obligation is being created and DBR is not obligated to purchase any of Company's accounts receivable or otherwise advance funds. All decisions regarding financial transactions between DBR and the Company will be subject to case-by-case analysis of the credit worthiness of the accounts that Company may present to DBR for purchase and many other factors, all of which shall be at the sole discretion of DBR. The undersigned acknowledge and agree that this Guaranty is being given to provide DBR with additional assurance for the full collection of funds advanced and fees incurred by Company resulting from DBR's purchase of Company's accounts receivable.

## **INFORMATION FOR ALL COMPANY OWNERS IS REQUIRED**

Dated: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Print or type name: \_\_\_\_\_

SS No: \_\_\_\_\_

Witness: \_\_\_\_\_

Print of type Name: \_\_\_\_\_

Dated: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Print or type name: \_\_\_\_\_

SS No: \_\_\_\_\_

Witness: \_\_\_\_\_

Print or type Name: \_\_\_\_\_

Dated: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Print or type name: \_\_\_\_\_

SS No: \_\_\_\_\_

Witness: \_\_\_\_\_

Print of type Name: \_\_\_\_\_

Dated: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Print or type name: \_\_\_\_\_

SS No: \_\_\_\_\_

Witness: \_\_\_\_\_

Print or type Name: \_\_\_\_\_

Please tell us how you heard about DBR \_\_\_\_\_

